



OAK BLUFFS FIRE – EMS DEPARTMENT

6 Firehouse Lane Oak Bluffs, MA 02557

Phone: 508-693-5380 Fax: 508-693-6726

Employment Application

Circle one: **Full Time** **Seasonal** **Per Diem**

Thank you for your interest in employment with the Town of Oak Bluffs. The Town is an Equal Opportunity/Affirmative Action Employer. Prospective employees will receive consideration based on merit without discrimination because of race, color, gender, sex, age, national origin, religion, disability, ancestry, veteran or active military status, gender identity, genetic information or sexual orientation.

Personal Information:

Name: _____

Mailing Address: _____

Phone: _____ E-Mail: _____

Education Level Completed: _____ Where: _____

Course of Study: _____

Position Applying for: _____

EMS Experience:

Last EMS course attended, Instructor, Phone No., & Date Completed: _____

EMS Experience, Service, Employer, Address, & Phone No.: _____

Other Qualifications (summarize job related skills and qualifications acquired from employment or experience):

Employment Experience:

Start with your present or last job first, include any military service assignments and volunteer activities. A resume may be attached with your employment application.

Employer:

Name: _____ May we contact this employer? Yes No

Address: _____

Job Title: _____ Employer's Telephone: _____

Employment Dates: (from) _____ (to) _____

Describe work you performed: _____

Supervisor's name, Job Title: _____

Reason for leaving or seeking other employment: _____

Employer:

Name: _____ May we contact this employer? Yes No

Address: _____

Job Title: _____ Employer's Telephone: _____

Employment Dates: (from) _____ (to) _____

Describe work you performed: _____

Supervisor's Name, Job Title: _____

Reason for leaving or seeking other employment: _____

Employer:

Name: _____ May we contact this employer? Yes No

Address: _____

Job Title: _____ Employer's Telephone: _____

Employment Dates: (from) _____ (to) _____

Describe work you performed: _____

Supervisor's Name, Job Title: _____

Reason for leaving or seeking other employment: _____

Have you ever been terminated or asked to resign from any position? Yes No

If yes, provide details: _____

Other:

Are you able to perform all of the requirements and duties as outlined in the job description of the position for which you are applying? Yes No

Do you have any problems lifting? _____

Have you had the Hepatitis-B series? _____ Have you had your blood titers checked to verify adequate vaccination? _____

Are you familiar with the streets in Oak Bluffs? _____

Are you available to work: Full-Time Part-Time Shift Temporary

References: Please provide three PROFESSIONAL references.

References should be former supervisors who can comment on your past job performance.

Name	Relationship	Phone
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1) _____

2) _____

3) _____

Please submit with your application:

1. Up to date Resume (Optional)
2. Copies of following certifications - REQUIRED
 - MA Driver's License (Class A, B, C or D)
 - MA EMS Certification (EMT-A, B or Paramedic)
 - CPR Cards
 - Proof of HEPA (TB) Mask training

Applicant's Statement:

I certify that the above information is correct and complete to the best of my knowledge.

I authorize the Town of Oak Bluffs to investigate all statements made as part of this application and to secure any necessary information from all prior employers, references, academic institutions and law enforcement agencies.

I agree to take a physical examination, as required, given by an appointed town physician, which may include a drug test or a psychological exam, and recognize that any offer of employment may be contingent upon results of such examination.

I understand that I must be available to work outside of normal business hours, as the needs of the department require.

I understand that any employment offer by the Town is conditional upon my ability to establish employment eligibility under the Immigration Reform and Control Act of 1986 within three days of the date of hire.

I understand that any false answers or statements or misrepresentations by omission made by me as part of my application will be sufficient for rejection of my application or for my immediate dismissal, should one be discovered after I am employed.

Employment is not guaranteed for a definite period of time and that some positions regarded as part-time and/or temporary are paid for actual hours worked and are not entitled to benefits offered to full-time positions (except FICA and Workers' Compensation).

I also acknowledge that if hired I will abide by the Policies and Procedures of the Town of Oak Bluffs and the Fire-EMS Department, as well as the job description.

Signature of Applicant: _____ Date: _____

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. PL90-202 prohibits discrimination because of age.