

**DUKES COUNTY FIRE CHIEFS ASSOCIATION
PO BOX 1144
VINEYARD HAVEN, MA 02568**

Date: 3/1/2021

**Order of Operation for the application, permitting and inspection of
Propane tank installations**

Above Ground Tanks

- 1. The Propane Company will Email an FP-006 (Rev. 1 2018) with an accompanied Accessors card or plot plan with tank location(s) clearly marked**
- 2. The Fire Department will respond via email with any conditions authorizing the work to take place.**
- 3. The Propane Company will Drop off Payment with the Certificate of Completion once the work is complete and ready for inspection.**
- 4. The Fire Department will inspect work and if it has successfully passed, a completed permit will be mailed/e-mailed back to the party or Company listed on the application. In the event any issues are found, the Fire Department will email or call vendor to make corrections.**

Underground Tanks

- 1. The Propane Company will Email an FP-006 (Rev. 1 2018) with an accompanied Accessors card or plot plan with tank location(s) clearly marked**
- 2. The Fire Department will respond via email with any conditions authorizing the work to take place.**
- 3. The tank Installer will contact The Fire Department when the Tank is in the hole as permitted and anodes are in place (NOT BACK FILLED).**
- 4. The Fire Department will observe the Tank in the Hole and/or request photos be e-mailed to a designated address. Upon receipt and/or approval the Fire Department will notify the installer they may continue.**
- 5. Propane Company will Drop off Payment with the Certificate of Completion after work is complete.**

6. The Fire Department will inspect work and if it has successfully passed, a completed permit will be mailed/e-mailed back to the party or Company listed on the application. In the event any issues are found, the Fire Department will email or call vendor to make corrections.



Chief Simon Bollin



Chief Jeremy Bradshaw



Chief Alex Schaeffer



Chief Gregory Leland



Fire Chief



Chief Manuel Estrella III